



September 27, 2006

2006 FISCAL YEAR-END BULLETIN #17

TO: Distribution

FROM: Code C New Year Start Up Team

SUBJECT: 2007 NSM Code Schedule

This Bulletin establishes FY 2007 Direct NASA Structure Management (NSM) code activity schedule for submitting PY06 & PY07 requests.

The MdM Team will provide the WebTADS Team with a report (full refresh) that will provide all active FY06 Labor Codes and new labor Codes for FY07. The WebTADS team will manually input the new labor codes into WebTADS on the following dates: [10/02/2006](#), [10/11/2006](#), [10/18/2006](#), [10/25/2006](#), [11/1/2006](#), [11/8/2006](#)

Between 10/2/06 and 10/31/06 the 2007 Execution Structure will be open for Mission Directorate Code Requestors to make requests to modify or add new NSM codes.

- Requests may include hierarchy changes, attribute changes, new code requests and adding of new fund appropriations to the respective Project(s). It is critical that all Code Requestors get their requests submitted a week prior to the date in which SVU is planned to go-live so that the MdM Code Approvers and System Administrator can review codes and process them through the workflow.

Between 10/9/06 and 10/31/06, the Center Code Requestors can make requests to modify existing WBS or add new WBS with existing parent codes. For new WBS with no parent code yet established, Center Code Requestors can populate the MdM Import Template with requests but must wait to import until after SVU go-live.

3 days after SVU go-live the MdM System Administrator(s) will grant final approval to all pending requests and sends all queued requests through the SAP interface.

After all requests have been processed MdM will resume normal activity and Centers can begin making requests. All requests for WBS under new projects can then be imported into requests and processed for approval.

Please submit all Direct NSM Code requests to Code CRB/Operations at M/S 237-9 or DirectWBS@mail.arc.nasa.gov. For all Reimbursable NSM Codes, please send the requests to Karen Gentry or Jo Ann Staley at M/S 204-8

Please contact Behnaz Beigi at 4-0388 or bbeigi@mail.arc.nasa.gov if you have any questions. This Bulletin is also available at <http://cfo.arc.nasa.gov/fye.html>.

Original Signed By
Code C New Year Start Up Team

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